

September 26, 2003

E04-069

INTERGOVERNMENTAL AGREEMENT

Washington State Military Department
Camp Murray, Building #20, M.S. TA-20
Tacoma, WA 98430-5000
(253) 512-7065 FAX: (253) 512-7203
Contact Person: Jeff Parsons
E-mail: jparsons@emd.wa.gov

AND Kitsap County
1720 Warren Avenue
Bremerton, Washington 98310
(360) 337-4481 FAX: (360) 337-4632
Contact Person: Laura Julo

Maximum Amount: Not to Exceed \$10,000 Start Date: **September 27, 2003** End Date: **October 12, 2003**

INTRODUCTION:

The Washington State Military Department Emergency Management Division through the Emergency Management Assistance Compact (EMAC) and RCW 38.10.010 coordinates interstate mutual aid according to the model presented in the National Strategy for Homeland Security. EMAC responds to declared disaster-impacted states by providing assistance from other member states in the form of personnel and/or other resources. Currently, EMAC was implemented on a major scale in response to the Hurricane Isabel damages all along the Eastern Seaboard. The state of Virginia has requested Public Information Officer support. In cooperation with Kitsap County, the Military Department Emergency Management Division (EMD) has identified an experienced and qualified person who is immediately available to deploy and perform PIO duties in the areas suffering from the aftermath of Hurricane Isabel. This person will travel to Virginia and work in support of the Virginia Emergency Management.

Ms. Terry O'Neill, a current employee of Kitsap County, has the desired expertise including extensive experience in emergency management public information operations. She is currently the PIO for the Kitsap County Commissioners and has 13 years experience as a public information officer. This agreement provides an arrangement between the Washington Military Department and Kitsap County for the loan of this county staff person for the time period identified above.

Ms. O'Neill shall remain an employee of the Kitsap County, however, the Military Department will reimburse Kitsap County for travel expenses, per diem, lodging and other provisions pertinent to the work to be conducted. Ms. O'Neill will report to the Director of the Virginia Emergency Management (VEM) upon arrival and perform PIO duties as assigned. The VEM will provide emergency contact information for Ms. O'Neill and a progress report periodically throughout the time period.

REIMBURSEMENT:

The Military Department shall reimburse Kitsap County in a final amount for the authorized expenses including salary and benefits (air and land travel expenses, per diem, lodging and other provisions) of the PIO. Compensation of the expenses shall not exceed the amount that the employee would otherwise receive absent this agreement. Kitsap County shall submit a final invoice to the Military Department within 30 days of Ms. O'Neill's return to Kitsap County and approval of the properly executed state invoice voucher. EMD shall reimburse Kitsap County within 30 days of receipt of an approved invoice voucher and any other required documentation of expenses.

ALTERATIONS AND AMENDMENTS

This Agreement may be amended by mutual agreement of the parties. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the parties.

TERMINATION

Either party may terminate this Agreement upon 30 days' prior written notification to the other party. If this Agreement is so terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination.

IN WITNESS THEREOF, the parties hereto have executed this agreement on the day and year last specified below. This Agreement contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties hereto.

BY: _____
Glen L. Woodbury, Director Date
Emergency Management Division
Washington Military Department

BY: _____
Malcolm Fleming, Commissioner Date
Board of County Commissioners
Kitsap County

APPROVED AS TO FORM:

TIN#:

9/26/03

Marjorie T. Smitch, Assistant Attorney General Date